INDIANA DEPARTMENT OF TRANSPORTATION

Storm Water, Erosion, and Sediment Control Inspection Report

Contract #: **Inspection Date:**

Project Information

INR #:	**Project Number(s)**	**Inspection Date:**
Contract Number:		**Date of Last Precipitation:**
Road/County:	**Inspection Type:**	**Amount of Last Precipitation:**
	How was inspection Conducted?	

Part A: Erosion and Sediment Control Best Management Practices (BMP's) Inspected

Except for the instances listed below, all sediment and erosion controls have been inspected and were found to be in working order and do not require maintenance or corrective actions.

BMP Type	GPS Location	Location Description	BMP Maintenance or Corrective Action Needed Describe required corrective actions, maintenance, additions, or directions. Along with description provide image filename here for any reference pictures provided.

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Part B: Additional Quantities or Additional BMPs Needed

Any additional control quantities or new BMPs not shown on the SWPPP must be approved by the PE/PS. If multiple locations are involved, identify the exact location of each addition. Justification for the measure must be provided.

BMP Type	GPS Location	Location Description	Description/Justification for the additional BMPs Along with description provide image filename here for any reference pictures provided.

Part C: Temporarily or Permanently Suspended Construction Activities

Where construction activities (grading, excavating, embankment filling, or other land disturbing activities have been suspended either temporarily or permanently, describe why stabilization measures were not initiated within 7 days.

BMP Type	GPS Location	Location Description	Description Along with description provide image filename here for any reference pictures provided.

Part D: Compliance Evaluation (check only one)

☐	With the maintenance and improvement actions noted, the areas inspected will meet the intent of the Erosion and Sediment Control Plan and INDOT contract documents and specifications related to temporary erosion and sediment control.
☐	The areas inspected are not meeting the intent and are in potential noncompliance with the Erosion and Sediment Control Plan and/or INDOT contract documents and specifications related to temporary erosion and sediment control. There is off site sedimentation and/or a high potential for off-site sedimentation on this project. (If this box is checked, complete the following "Part E: Potential Noncompliance Issues" section of this form)

Part E: Potential Noncompliance Issues

BMP Type (see table on page 3)	GPS Location	Location Description	Describe the potential noncompliance issue(s) e.g. failure to adequately inspect the project, repeated failure of a BMP, failure to install a required BMP, a visible off-site discharge of material (silt, sand, oily water, etc.), or potential off-site discharges or potential failures.

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Picture Information

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Part F: Inspection Certification

I certify that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete.

Inspector ID:	Company:	Title:

Inspector Signature: _____

If evaluating an inspection performed by another inspector, please check one of the following boxes:

☐ I concur with the inspector ☐ I do not concur with the inspector (please circle any findings that you do not agree with)

Owner Representative Name: _____ Signature: _____

Date:

A permanent copy must be filed with the project records and be provided to INDOT or IDEM personnel according to requirements or upon request.

Overview

cc: Prime Contractor Superintendent (add Prime Contractor Owner/President when appropriate)
INDOT Project Engineer (add INDOT Area Engineer when appropriate)
INDOT District E&SC Specialist (add INDOT Central Office E&SC Specialist when appropriate)

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Instructions for the Contractor's representative: Fill out this document completely including filling out the Project Information, Areas Inspected and Parts A, B, C, D, E and F the day of your field investigation and put it on file for the project. Submit the signed document to the INDOT project representative the same day. Always provide pictures to document site conditions observed in your report.

Instructions for INDOT's representative:
When you receive a completed and signed inspection report as completed by the contractor, visit the site within 24 hours of receipt of the contractor's inspection to verify the contractor's findings. If you concur with the contractor's inspection, fill out part F and sign as the INDOT representative. If you don't concur with the contractor's inspection, fill out parts E, F and circle any areas where you believe the inspection misrepresented the site's state of compliance with the intent of INDOT standards. If possible, provide pictures to document site conditions observed. Upon completion, sign under Part F, put it on file with the project and copy the prime contractor's representative.

If you are completing this as an evaluation of an INDOT project without regard to the contractor's inspection, fill out all parts of the form including part D, E and sign as the inspector in part F. Always provide pictures to document site conditions observed in your report. Provide a copy to the INDOT PE/PS for the project and the Area Engineer. It is recommended that the inspection report be provided to the contractor immediately for their information (not their concurrence). It is also recommended another INDOT rep. visit the site within 24 hours to verify the inspection for their records and sign concurrence or non-concurrence in Part F.

Additional Explanation:
· Part A − Only put BMPs in Part A that were deemed to be in need of maintenance or alteration. Do not provide a list of every BMP inspected on the project. The intent is to document only those which were deemed in need of maintenance or alteration in order to continue to meet the intent of the measure at the location.

· Part B − Only put additional BMPs not yet installed on the project site in Part B. These can be BMPs intended for a different construction phase of the project or BMPs planned for other areas of the project that make sense to be deployed at additional locations. This is also where recommendations of measures would occur that identify new BMPs not in the contract documents.

· Part C − This is a list of known bare/exposed areas of the project and the justification why they are remaining bare or exposed during the review period despite a lack of construction activities. This especially includes any areas that are or are planned to be exposed for greater than 7 days without immediate plans to stabilize.

· Part D − Checking that the project is not in compliance with the intent of INDOT standards indicates that despite the additional maintenance measures and BMPs, the project's oversight is failing to ensure that sediment is prevented from leaving the project site or has the potential to leave the project site.

· Part E − List principles of storm water or erosion and sediment control that appear to be lacking on the project which demonstrate the lack of oversight of the project by qualified personnel.

· Part F − The "I certify" signature of the inspector is important in order to document whose opinion is being provided by the filling out of this form.